



**SPORTS AUTHORITY OF INDIA
(PERSONNEL DIVISION)**

**Head Office East Gate
J N Stadium, Lodhi Road,
New Delhi-110 003**

No: SAI/Pers./1976/2013/395

Dated: 19.06.2024

CIRCULAR

Reference is invited to the DoPT Office Memorandum dated 15.06.2024 regarding implementation and periodic monitoring of Aadhar Enable Biometric Attendance System (AEBAS) for attendance of all Government employees, by various Ministries/Departments/Organizations (MDOs).

Reference is invited to the implementation of the Aadhar Enabled Biometric Attendance System (AEBAS) for all employees stationed at SAI Head Office and all Regional Centres, pursuant to letters numbered SAI/Pers./1976/2013/149 & SAI/Pers./1976/2013/150 dated 11.04.2018.

2. In this regard, all the Divisional Heads of SAI Heads Office and the Regional Heads are requested to review the Aadhar Enabled Biometric Attendance System (AEBAS) for all the officials (regular/on-deputation/contract/outsourc) posted in your respect Division in SAI Head Office and Regional Centre.

3. According to the letter dated 11.04.2018, the arrival and departure times of all officials will be verified. If any official is found not complying, the Regional Head must take strict action, and Divisional Heads of SAI Head Office are requested to submit a detailed report to the Personnel Division of SAI HO.

4. Contract and outsourced staff who have not yet enrolled in AEBAS are to be instructed to complete their registration within three working days from the issuance of this circular and to inform the Personnel Division accordingly. The salary of contract and outsourced staff will be released based on their verified attendance recorded in the AEBAS.

This issues with the approval of the Competent Authority.

Saadh
19/06/2024

(Dr. S C Yadav)

Deputy Director (Pers.)

To,

All the officials (regular/on-deputation/contract/outsourc)

Copy to:

1. CVO, SAI
2. DDG, SAI HO/Principal, LNCPE Trivandrum.
3. Heads of Institution/Regional Centres
4. All Divisional Heads in SAI Head Office
5. All Stadia Administrator
6. DD to DG, SAI
7. Asst. Director/DDO, SAI, HO
8. O/o Secretary, SAI
9. Official language Division- for Hindi version